SCRUM MEETING WEEK 10

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​Each group members need to be prepared for the scrum-presentation, which they will present what they have developed in the last week. | ​​On March 11th, group members have done their presentations regarding the part they have developed and discussed the next step of the development. | ​​The attempts on the frontend-backend interaction should be discovered. Members on the frontend and backend should be working together to provide at least one fully linked webpage-database interaction. |

**:busts_in_silhouette: Sprint team members**

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| --- | --- |
| **Name** | **Role** |
| ​​Jingtao Yang | ​​ Scrum Master |
| Cheng Fang | Team Member |
| Jerry Fan | Team Member |
| Warren Chan | Team Member |
| Eric Chen | Team Member |
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** Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | ​​Function and Database Development, Milestone 3 Report |
| **Issues completed** | ​​ 15 |
| **Issues left** | 0 |
| **Team Capacity** | 15 |
| **Summary** | ​​ The team have successfully developed more functions and achieve the interaction on frontend pages. The project database has been successfully built. |

**Details Current sprint**

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| --- | --- |
| **Start date** | ​​March 11th |
| **End date** | March 18th |
| **Sprint theme** | ​​ Webpage – Database Interaction |
| **Team capacity** | 40 hours per week |
| **Issues capacity** | 15 issues per week |
| **Individual capacity** | Jingtao Yang - 8 hours / 3 issues per week  Cheng Fang - 8 hours / 3 issues per week  Warren Chan - 8 hours / 3 issues per week  Jerry Fan - 8 hours / 3 issues per week  Eric Chen - 8 hours / 3 issues per week  Detail of issues can be found on GitHub/issues |
| **Potential risks** | -Group members might have personal issues which they are not able to finish their work on time.  -At the beginning stage of a project the requirements could be ambiguous, which leads to a difficult time to delegate tasks. |
| **Mitigations** | Team members with personal issues need to report to other team members to reschedule their work to not affect the project development as a whole. |

**:books: Sprint planning resources**